

# **Rotations Participant Checklist**

# 1. Review Rotation Opportunities

• Visit the <u>About Rotations page</u> to understand available locations, rotation details, and associated costs.

## 2. DOCARE Membership

• Ensure you are a current, dues-paying member of DOCARE. If you are not yet a Member, join today!

# 3. Application Submission

• Complete and <u>submit the online application form</u>. A nonrefundable \$50 application fee is required at the time of submission.

#### 4. University/Residency Approval

• Seek approval from your home institution, as most require prior approval several months in advance of travel.

# 5. Rotation Fee

• Upon acceptance, the remaining \$950 of the \$1,000 DOCARE Rotation Fee is due to confirm and hold your rotation.

#### 6. Travel Arrangements

- Passport and Visa: Ensure your passport is valid for at least 6 months beyond your final travel date and obtain any necessary visas.
- Flights and Lodging: Arrange transportation and accommodations per the rotation site's guidelines.



# 7. Medical Preparations

- Vaccinations: Consult a travel medicine clinic for required immunizations.
- Health Precautions: <u>Review health and safety guidelines for DOCARE volunteers</u> and <u>review guidelines set by the CDC</u>.

## 8. Insurance Requirements

• Obtain medical and evacuation insurance with a minimum of \$500,000 in coverage, including repatriation. <u>One of many options is provided here</u>.

## 9. Personal Documentation

- Carry printed and digital copies of your passport, insurance policy, and emergency contacts.
- Register your travel with the <u>Smart Traveler Enrollment Program (STEP)</u>.

## 10. Pre-Departure Preparation

- Review packing lists and pre-trip resources provided by DOCARE.
- Maintain communication with DOCARE staff and your Rotation Leader after acceptance.

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